

Job Description | Westgate Laboratories



Job Title: Laboratory Technician

Hours: 35 per work Mon-Friday 9am until 4pm

Rate: Minimum £8.60 per hour depending on experience

Based at Westgate Laboratories, near Morpeth, NE61 3AZ

Line Manager: Office Manager

Key Responsibilities:

The successful applicant will be required to work within a small team to assist in the general running of Westgate Laboratories' postal worm count service.

- Preparing faecal samples for analysis
- Microscope work to analyse samples
- Dealing with general enquiries by email
- Reporting results via an online data base and using the Xero accounting programme
- Dealing with incoming and outgoing post
- Supporting other members of the team where necessary

Plus

- Assisting with research projects in the laboratory
- Developing an understanding for the full range of tests performed at Westgate
- Responsibility for carrying out the sedimentation and other non-standard tests in the lab
- With assistance and training to work towards giving worming advice to customers via email

Person Specification:

- Computer literate and proficient in the use of Microsoft Office packages Word and Outlook and on the internet
- Good administrative and organisational skills
- Good interpersonal skills and ability to work well on own initiative and as part of a small team
- Excellent attention to detail; able to work accurately
- Ability to prioritise own work and remain effective under pressure
- Proactive and enthusiastic work ethic
- Flexible approach to work
- Ability to follow directions and work methodically
- A scientific education or experience of working in a laboratory environment is an advantage
- Experience of writing up scientific reports would also be an advantage

The nature of the job makes it a physical one especially when the lab is busy with a varying proportion of each day spent at the bench and the microscope preparing and testing samples. Applicants need to be aware of and prepared for this.